



# HOME ANNOUNCEMENTS DECEMBER 17, 2025

## SCHOOL CALENDAR

### **Dec. 15 – Dec. 23.....Christmas Spirit Week – See Attached Flyer for Details**

Dec. 22.....Preschool 4 – 8<sup>th</sup> Grade Christmas Concert at 7 pm

Dec. 23.....12:30 pm Dismissal

### **Dec. 24 – Jan. 2.....School Closed: Christmas Break**

Jan. 5 .....Classes Resume

Jan. 6 .....Varsity Girls & Boys Basketball Games vs. Hamburg (Home)  
JV Girls Red vs. Blue

Jan. 8 .....Basketball Games vs. Sussex Charter: Boys-Home, Girls-Away (Blue)  
Three School Evening of Prayer at 7 pm in the Gym

## **CHRISTMAS PROGRAM NOTES**

Our Christmas program will take place on  
**Monday, December 22 at 7 pm in the school gym.**



*Here is some important information for the program:*

- All children in Preschool 4 through 8th grade will be participating.
- Children should arrive at 6:45 PM, through the gym doors, leave their coats with their parents, then report to their homeroom.
- Preschool 4: Please save your child a seat as they will be dismissed to you upon completing their songs.
- Doors will open for general seating at 6:50 pm.
- **Parking**: Please park in the lower church parking lot and walk up to the gym. We would like to leave the gym parking area available for the elderly and those with trouble walking.
- **Dismissal**: One parent should go to the bleachers to pick up their child after the program. Children will be dismissed directly to their parents by their teachers.
- Due to capacity limits of the gym, we must keep attendance at the Christmas program limited to immediate family members and grandparents. We thank you in advance for your understanding and cooperation
- Children should dress as follows:
  - Preschool 4: Dress the children appropriately for a Christmas program. No denim or shirts with graphics/logos.
  - Grades K – 8: Boys should wear dress pants with a collared shirt and the girls wear dresses, dress pants or skirts with a nice blouse or top. Tops for both boys and girls should be in Christmas colors: Red, Green, or White.
  - **NO DENIM PLEASE.**

## **2026-2027 CLOSED ENROLLMENT PERIOD**

This year has been another great year for enrollment at SCS, with so many new families joining the school!

People are already reaching out with interest in enrolling in the 2026-2027 school year, so we will be offering

a **Closed Enrollment period for ALL GRADES to our current SCS families from January 5 to January 16, 2026.**

A link to re-enroll your child(ren) for the 2026-2027 academic school year will be emailed to all current families on January 5 along with instructions. You will access the FACTS Enrollment portal using your existing credentials. If you do not reenroll your child(ren) by January 16, 2026, we cannot guarantee your child a seat in a full class even if you have other children attending the school. Seats will be reserved in the order the applications are completed. **If you have a new child you wish to enroll, please contact the office for instructions.** New Student Applications for current SCS families are also due January 16, 2026, for existing SCS families.

On January 17, open enrollment will start. New families who have completed the admissions process will be offered any remaining seats available in classes they are applying for. Current SCS families re-enrolling after the January 16 deadline will be offered any remaining seats in the order that applications are received. Once classes are filled, late registrants will be put in a wait pool until a seat becomes available or a new class is added to accommodate the growing population.

Registered families will have a two-week grace period after the publication of the next year's tuition rates to withdraw.

Please contact Jenna Vander Groef at ext. 232 or [jvandergroef@sussexchristianschool.org](mailto:jvandergroef@sussexchristianschool.org) with any questions regarding this enrollment period.

## **MID-MARKING**

We are passed the midway point of the 2<sup>nd</sup> quarter. Teachers in grades 4 - 8 will have grades updated by Friday. Please check on your child's progress on Sycamore at that time and contact the appropriate teacher with any concerns.

**Re-enrollment**  
*for* Next School Year

## **E Fundrai\$er**



Purchase at any time from the link below or by scanning the QR code for your gift giving needs or treating yourself. All orders ship within 7 to 9 days.

[Rada Cutlery Fundraising Store | Shop Cutlery & Gifts](#)

If you have any questions, contact Judy Vander Ploeg at 973-534-1426.

## A NOTE FROM MRS. MITCHELL AND THE SCHOOL NURSE

We want to make you aware that our school community has seen an **increase in flu and the stomach virus cases** in the past week. While this is not unusual for this time of year, we are taking extra steps to help reduce the spread and keep our students and staff healthy. We are:



- Increasing the frequency of cleaning and disinfecting high-touch surfaces throughout the building
- Utilizing cleaning products effective against stomach viruses
- Providing classrooms with disinfectant spray and wipes that are also effective against stomach viruses for teacher use as needed
- Emphasizing increased handwashing, including washing hands after gym class and before eating
- Cleaning gym equipment between classes
- Conducting weekly fogging of the building as an added preventative measure

### **What you can do at home for the flu:**

- Keep your child home if they have a fever, cough, sore throat, body aches, or other flu-like symptoms.
- Encourage frequent handwashing with soap and water for at least 20 seconds.
- Remind children to cover their sneezes with a tissue or their elbow.
- Ensure your child gets plenty of rest, fluids, and healthy meals.

### **What you can do at home for stomach virus :**

- Keep your child home if they have vomiting, diarrhea, or fever.
- Reinforce good handwashing habits, especially after using the bathroom and before eating.

### **When to return to school:**

- Children should be fever-free for at least **24 hours without medication** before returning to school. For stomach viruses, wait at least **24-48 hours after symptoms have stopped** before sending them back to school.

Thank you for your continued partnership as we work together to keep our students and staff healthy.



### **MILK NOTE**

Due to our delivery schedule for milk, we will not have milk when we return from break until Wednesday, January 7. Please be sure to send your child in with a drink.

### **SAVE THE DATE! EVENING OF PRAYER**

Please save the night of January 8 for our **Three Schools Evening of Prayer** service. Our school will be hosting this service beginning **at 7 pm in the gym**. We look forward to gathering with our school communities to lift our prayers and praises up to our good and gracious Lord!

### **VENISON DINNER**

Tickets are on sale for a Venison Dinner being held in the school gym on January 31 from 5 pm to 8 pm to benefit our school. Please see the attached flyer for complete details.



## **EMPLOYMENT OPPORTUNITY: ADVANCEMENT OFFICER**

Our school is currently seeking a part-time Advancement Officer. The Advancement Officer reports to the Administrator and is responsible for leading and executing the school's donor development efforts to support its mission and operations. This role will cultivate and steward relationships with donors, identify new philanthropic support opportunities, and manage the school's donor development programs.

### Responsibilities:

- Donor development strategy: Develop and implement a comprehensive donor development strategy aligned with the school's mission and goals.
- Donor cultivation: Identify, cultivate, and steward relationships with individual donors, corporations, foundations, and other potential supporters.
- Grant writing: Research and write grant proposals to secure funding from foundations and government agencies.
- Donor database management: Maintain an accurate and up-to-date donor database.
- Reporting: Prepare regular reports on donor development activities and progress toward goals.
- Coordination and support: Collaborate with Board of Directors, Committees, school staff and volunteers to support donor development efforts.

### Qualifications:

- Bachelor's degree or equivalent experience in fundraising, marketing, or a related field.
- Proven track record in donor development, preferably in a nonprofit or educational setting. Knowledge of non-profit donor development best practices.
- Strong interpersonal and communication skills, both verbal and written.
- Excellent organizational and time management skills.
- Ability to work independently and as part of a team.
- Grant writing experience.
- Microsoft 365 and donor development software experience.
- Passion for the mission and vision of Sussex Christian School.
- Active participant in a Christian church.

If you have the are interested in applying for this position, please contact Mrs. Mitchell.



### **SCHOOL LUNCH MENU** Cost \$3 or 1 lunch ticket



**To purchase a book of 10 lunch tickets, simply send in \$30 cash or a check payable to SCS-OEL in an envelope with your child's name written on it.**

| <b>WEDNESDAY</b>   | <b>FRIDAY</b>                        |
|--|--------------------------------------|
|  | <b>12/19 – Pizza &amp; Snack - T</b> |
| <b>1/7– Baked Ziti &amp; Sald</b><br><b>Workers: Rebecca Scott, Sue Pullis,</b><br><b>Rachel Taylor, Jenny Higgins</b> | <b>1/9 – Pizza &amp; Snack - L</b>   |

Can you lend a hand with an upcoming hot lunch? Please use this link to sign up:

**[HOT LUNCH SCHEDULE 2025-2026 - Google Sheets](#)**



# SCS CHRISTMAS SPIRIT WEEK

DECEMBER 15 - 19

**MONDAY - 15**

JESUS IS THE REASON FOR THE SEASON!

Dress like a Nativity person or animal

**TUESDAY - 16**

DECK THE HALLS!

Wear Christmas Colors

**WEDNESDAY - 17**

STAY COZY!

Wear an Ugly Christmas Sweater

**THURSDAY - 18**

BE SWEET!

Dress like a Candy Cane

**FRIDAY - 19**

LET IT SNOW!

Dress like a Snowman

**TUESDAY - 23**

THE NIGHT BEFORE CHRISTMAS BREAK!

Wear your coziest Christmas PJAMAS



*Supporting Christian Education in Sussex County*

**HOSTED BY SUSSEX CHRISTIAN SCHOOL**

**January 31, 2026 | 5 pm – 8 pm**

**Hot/Cold Appetizers • 4 Course Dinner • Dessert**  
**— Complimentary beverage service provided by Tap Theory —**  
**— Entertainment - Tim VG & Company —**

**Door Prizes**

**\$50 /** per person / limited tickets available

**SUSSEX CHRISTIAN SCHOOL**

51 Unionville Ave., Sussex, NJ

**RSVP:** Please scan the QR code, call the school 973-875-5595 x217  
or email: [venison@SussexChristianSchool.org](mailto:venison@SussexChristianSchool.org)

